

## Preface

This **Seventh Edition** (revised January, 2002) of the Encroachment Permits Manual describes departmental policy, revisions, and legislative actions that affect the encroachment permit process. Also, providing information on the intergovernmental review process, procedures of the permitting process, storm water management, as-built plan requirements, utility encasement requirements, and other newly developed programs and departmental policies.

The manual's purpose is to maintain uniform methods and procedures in the issuance of encroachment permits. Special situations and circumstances that require deviation from departmental design standards and policy are subject to approval by Headquarters Design and Local Programs (DLP).

Additional information applicable to encroachment permit work, may be found in other departmental manuals.

The Encroachment Permits Manual is updated regularly. For the latest official version including any updates, users can view it through the Department's home page at:

<http://www.dot.ca.gov/hq/traffops/developserv/permits/>

If a paper copy is maintained by the manual holder, it is important for the manual holder to maintain and use an up-to-date manual. This will insure proper reference to the latest policies and procedures. Responsibility for keeping the manual current belongs to the manual holder.

This manual was prepared by the Headquarters Encroachment Permits Branch, Traffic Operations Program. For information on pricing and to obtain additional copies please contact the Department of Transportation, Publication Distribution Unit, 1900 Royal Oaks Drive, Sacramento California 95815, Fax (916) 324-8997 or calling (916) 445-3520.